

QUEENSTOWN COMMISSIONERS
July 9, 2020
Special Meeting

A special meeting was held via Zoom and telephone conference in the Town Office for the purpose of holding a work session to discuss raising water and sewer allocation and connection fees and to discuss the proposed boardwalk project and obtaining estimates to complete the work, as well as review proposal received on installing at test well for the new water tower project.

President Willis called the special meeting to order at 2:30 p.m.

Participating were President Tom Willis, Commissioner Hogie Schuster, Commissioner Al Hardee, Town Attorney Lyndsey Ryan, and Town Manager/Clerk Amy Moore.

The Commissioners discussed the need to increase the water and sewer allocation and connection fees for new users. After reviewing various other town's fees, and comparing to our needs, the Commissioners agreed that our fees should increase to \$5,500 for water and \$8,000 for sewer. Ms. Ryan will draft an ordinance for future introduction.

There was a discussion on the boardwalk project around the sewer plant to Second Avenue. The Planning Commission would like to proceed with this project as part of the town's master trail system. A grant would be submitted with the Maryland Community Parks & Playgrounds Program to cover the project. Commissioners would like to get a price to make sure enough grant is applied for.

Bob Rauch provided a proposal to dig a test well for the new water tower and infrastructure project. The grant/loan budget included an estimated cost of \$35,000. We should contract directly with Shannahan Well to avoid mark-ups and profits. Ms. Ryan had some concerns as it looks like we could have issues with the Shannahan proposal unless Bob Rauch agrees to sign the contract and pay for it under his scope as design engineer instead of the Town. Otherwise, we will have to follow the Town's procurement process and advertise for 2 weeks. She will follow up on this.

There being no further business, President Willis motioned to adjourn the meeting at 3:50 p.m. Motion seconded by Commissioner Schuster. Vote: 3-aye, 0-nay.

Respectfully submitted,



Amy W. Moore
Town Manager