

QUEENSTOWN COMMISSIONERS
December 19, 2018

PRESENT: President Thomas B. Willis, Jr., Commissioner Al Hardee, and Amy Moore, Town Manager/Clerk. Commissioner Holger Schuster was absent.

REGULAR MEETING CALLED TO ORDER AT 7:00 P.M.

PUBLIC WORKS –

- Ms. Moore advised that the dump truck and work truck were both in need of new tires. Prices were obtained from Doug's Tires, Paul's Tire Service, and Western Auto. President Willis motioned to purchase the tires from Paul's Tire Service. Motion seconded by Commissioner Hardee. Vote: 2-aye, 0-nay
- Clerk provided update on the EQ and Emergency Storage (ES) tanks at the WWTP. White Marsh purchased a sump pump, which was not part of the original design of the plant, to remove as much from the ES tank with a sump pump and pump it into the EQ tank. This will keep the ES tank as empty as possible to hand any influx of water that comes in thru the plant during heavy periods of rain.
- There was an overage charged by John English for the ditch work completed on Maryland Avenue. This was due to when the culvert was dug out, the dirt was higher and built up in the pipe so when it was removed, the ditch had to be lowered further to allow for proper flow. This would then prohibit maintenance by the property owner. Therefore, new pipe was installed and covered to allow property owners access across their property.

PLANNING –

- Perry Stutman advised the Commission has been discussing Wheatland's proposed mixed use concept plan. They would like to know where the Commissioners stand regarding the change from all commercial to mixed use. A joint work session is planned for January 16, 2019. Commissioner Hardee advised that Mr. Waterman has indicated some changes to his original mixed use plan that the Planning Commission may not be aware of. It was determined to ask Mr. Waterman to attend the next Planning meeting on January 2, 2019 to bring them up to speed on his most recent concept. This will allow everyone to have the same information prior to the joint work session.

FINANCE COMMITTEE –

- Clerk advised that the FY2018 financial audit has been completed and submitted to the State. It was decided to have Pat Bowell, Finance Chairman, attend a future meeting to give an overview of the audited financials.

TOWN MANAGER/CLERK-TREASURER

Treasurer's Report -

General Fund checking	\$244,167.74
Water/Sewer Fund checking	\$ 66,001.37
WWTP Project checking	\$ 14,242.36

Minutes –

President Willis motioned to accept the November 28, 2018 Closed Session minutes as written.

Motion seconded by Commissioner Hardee. Vote: 2-aye, 0-nay

Commissioner Hardee motioned to accept the November 28, 2018 Regular Meeting minutes as written.

Motion seconded by President Willis. Vote: 2-aye, 0-nay

Correspondence/Other – Clerk

- ESAM Legislative dinner is Tuesday, January 22, 2019 at Fisherman’s Inn. RSVP deadline is January 7th.
- Public Hearing on Wednesday, January 23, 2019 at 7:00 p.m. on proposed Ordinance 18-05 titled: An Ordinance of the Town of Queenstown to Repeal in the Entirety and Reenact the Queenstown Zoning Map
- “Town Hall” meeting on Wednesday, February 20, 2019 at 7:00 p.m. at the Calvary United Methodist Church.
- Clerk would like to hold a short Closed Session with Commissioner to discuss a personnel matter.

OLD BUSINESS –

- There was no old business to discuss

NEW BUSINESS –

- There was no new business to discuss

ATTORNEY UPDATES – No Updates**PUBLIC COMMENT –**

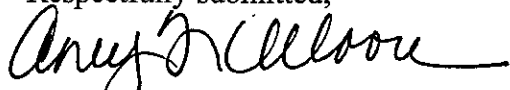
- Dr. Peter Robertson inquired if there was a term limit for Planning Commission members? He was advised that there is no term limit. He stated he was informed by a prior Town Commissioner that there were term limits, when he asked why a former Planning member was not reappointed several years ago, and that was why the member was not reappointed. Clerk stated that he was misinformed.

President Willis motioned to close the regular meeting at 7:31 p.m. for the purpose of entering into a Closed Session to discuss personnel matters. Motion seconded by Commissioner Hardee. Vote: 2-aye, 0-nay.

President Willis motioned to reopen the regular meeting at 8:05 p.m., motion seconded by Commissioner Hardee. Vote: 2-aye, 0-nay

There being no further business at this time, President Willis motioned to adjourn the meeting at 8:06 p.m. Motion seconded by Commissioner Hardee. Vote: 2-aye, 0-nay

Respectfully submitted,



Amy W. Moore
Town Manager/Clerk