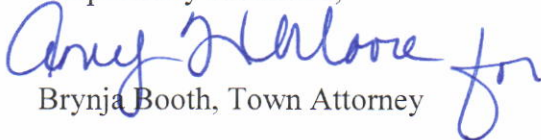


**QUEENSTOWN COMMISSIONERS**  
**SPECIAL MEETING MINUTES**  
**August 22, 2017**

On August 22, 2017 at 1:05 pm, President Willis called a special meeting of the Queenstown Commissioners to order. The meeting occurred at the Queenstown Town Office. The purpose of the meeting was to convene a closed session to obtain legal advice on a contract matter. After calling the meeting to order, President Willis made a motion to convene a closed session for legal advice, which was seconded by Commissioner Schuster and unanimously carried. The meeting occurred at the Queenstown Town Office. President Thomas B. Willis, Jr., Commissioner Hogie Schuster, Commissioner L. Plumbo, Jr., Brynja Booth, Town Attorney, and Michael Bowell were present. Also present was Robert Rauch, the Town's consulting engineer. The closed session commenced at 1:05 pm.

At the conclusion of the closed session, at 2:05 p.m., the Commissioners reconvened in open session. Commissioner Schuster made a motion to adjourn the meeting, which was seconded by Commissioner Plumbo and unanimously carried. The meeting adjourned at 2:07 p.m.

Respectfully submitted,

  
Brynja Booth, Town Attorney

TOWN OF QUEENSTOWN

**CLOSED MEETING/EXECUTIVE SESSION RECORD**

A public body that meets in closed session may not discuss or act on any matter not permitted under the Maryland Statute summarized below. The public meeting law does not apply to executive functions, quasi judicial functions, or chance encounters or social meetings.

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- (1) DATE AND TIME OF PROPOSED CLOSED MEETING OR EXECUTIVE SESSION:

Date: 8/22/17 Time: 1:05 pm

- (2) LEGAL AUTHORITY FOR CLOSING PUBLIC MEETING OR GOING INTO EXECUTIVE SESSION (circle the section of the law which authorizes the closed session):

Open Meetings Act, Maryland Code Annotated, State Government Article, §10-508(a), 2004 Repl. Vol. (2008 Supp.)

- (1) discuss:
- (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
  - (ii) any other personnel matter that affects 1 or more specific individuals;
- (2) protect the privacy or reputation of individuals with respect to a matter that is not related to public business;
- (3) consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) consider the investment of public funds;
- (6) consider the marketing of public securities;

- (7) consult with counsel to obtain legal advice;
- (8) consult with staff, or other individuals about pending or potential litigation;
- (9) conduct collective bargaining negotiations or consider matters that relate to the negotiations;
- (10) discuss public security, if the public body determines that public discussion would constitute a risk to the public or to the public security, including:
  - (i) the deployment of fire and police services and staff; and
  - (ii) the development and implementation of emergency plans;
- (11) prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter; or
- (14) before a contract is awarded or bids are opened, discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

(3) TOWN BOARD, AGENCY, OR COMMISSION PROPOSING CLOSED OR EXECUTIVE SESSION:

Commissioners of Queenstown  
 (Name of Board, Agency, Commission, or Committee)

(4) IDENTIFY TOPIC(S) PROPOSED FOR DISCUSSION IN CLOSED SESSION:

Obtain legal advice on a  
pending contract matter  
(WWTP contract)